



BELIZE PORT AUTHORITY

Virtual Vessel Inspection Tutorial



Virtual reality inspection allows for the Belize Port Authority (BPA) to waive the physical inspection of vessels requiring re-licensing based on COVID 19 Protocols & Regulations. Therefore, registered owners applying for a Virtual Inspection of their vessels with need to complete a **“VIRTUAL VESSEL INSPECTION APPLICATION FORM”** that is to be submitted to BPA for approval.

THE BELIZE PORT AUTHORITY RESERVES THE RIGHT TO DENY ANY APPLICATION THAT DOES NOT MEET THE SAFETY REQUIREMENTS AND CAN AT ANY TIME REQUEST FOR A PHYSICAL INSPECTION TO BE CARRIED OUT.

1 Owner's Particulars:



Owner: Copy of **Social Security** or **Passport**

Company: A copy of the Authorized Person Identification Card (*Social or Passport*) conducting the transaction on behalf of the Company and an Authorized Letter from the Company.

2

Vessel Particulars:

NAME ON BOTH BOWS (no less than 6")

Registration # on BOTH STERNS (no less than 3")

- ✓ Name of Vessel
- ✓ Registration Number
- ✓ Location of Registry
- ✓ Colour
- ✓ Use of Vessel: **Private**
Fishing
Passenger
Cargo

All markings for **NAME** and **HOME PORT** shall be of light letter against a dark background or vice versa on both sides of the stern (port and starboard).

**Registration
Number**
display on
the vessel:



Name Display
on the Vessel:

SEAWORTHINESS CERTIFICATE:

A **Seaworthiness Certificate** is obtained upon registration and expires within the year for locally owned vessels. Foreign vessels expire within the temporary time of permit.

Upon relicensing, all owners MUST provide a copy of the expired Seaworthiness Certificate.

The image shows a scanned document titled "Seaworthiness Certificate" from the Belize Department of Marine Affairs. The form includes the following fields and information:

- Section:** Seaworthiness Certificate
- Registration Number:** 88-0000
- Name of Vessel:** BIRMA
- Name of Owner:** BIRMA
- Address of Owner:** BIRMA
- Address of Vessel:** BIRMA
- Class of Vessel:** BIRMA
- Inspection Information:** Includes fields for "Inspected By" and "Date of Issue".
- Signature:** A signature line is present at the bottom.
- Stamp:** A circular stamp is located in the bottom right corner, containing the text "Belize Department of Marine Affairs" and "18 11 2018".

The **licensing decals** must be stationed on the vessel at all times and located in a visible position for ease of access by the Boarding Officer. The License decals is also to be valid for the current year.



3 Engine Particulars:



Engine Change: Owners are to provide Receipt from Supplier.

If purchased from a Seller:

- **Bill of Sale**
- **Copy of Seller's ID (Social or Passport)**
- **Receipt from Supplier; if the engine is not registered with the Belize Port Authority.**

Samples of Fuel System:



Sample of Bilge Pumps:

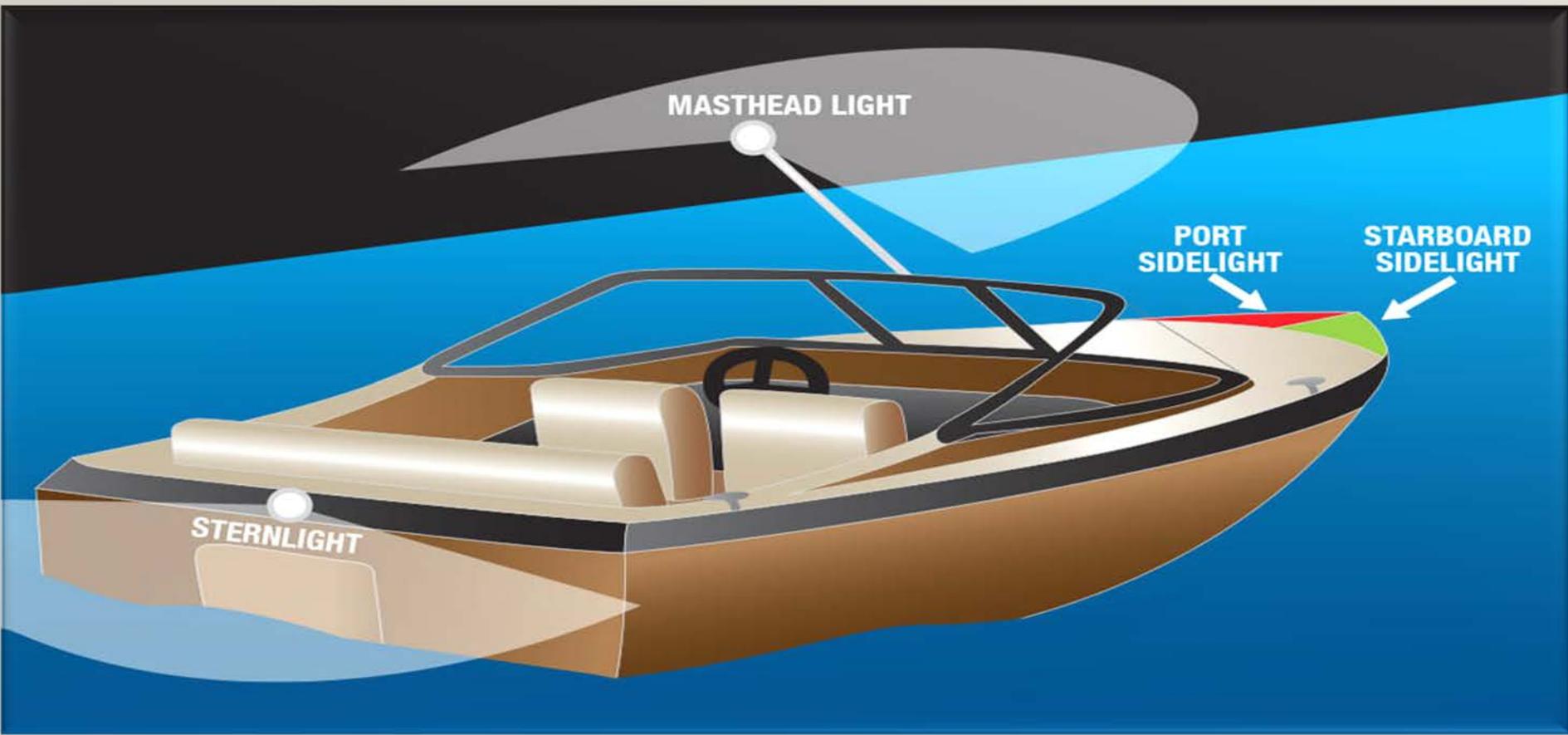


1/01/2020 07:06:40



4

Navigation or Running Lights:



The Master of a vessel shall ensure that his vessel displays appropriate lights for her class and purpose during sunset to sunrise and in times of poor visibility. Vessels **MUST** have properly installed, working navigation lights.

5

Safety Equipment:



Serviceable and approved life jackets for each passenger and crew onboard including children.

Safety Equipment Cont'd:



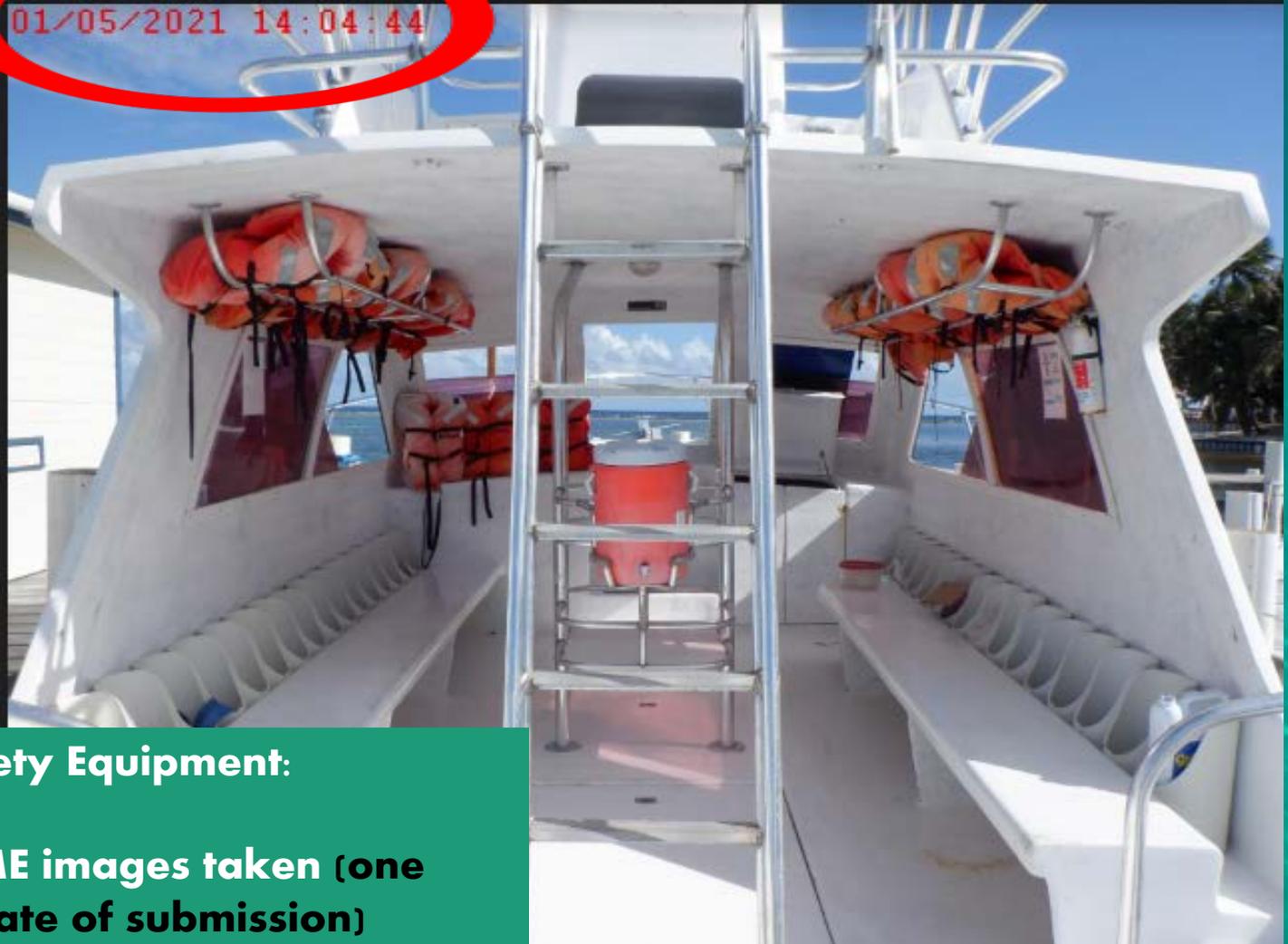
Serviceable fire extinguishers are required onboard every vessels and **MUST** be readily accessible and verified as serviceable.

Images of Safety Equipment onboard:



SAMPLE:

01/05/2021 14:04:44



- ✓ **Showing Safety Equipment: Lifejackets**
- ✓ **DATE and TIME images taken (one week from date of submission)**

Belize Port Authority Approved Lifejackets:



Safety Equipment Cont'd:



Suitable anchor and anchor line **MUST** be available on the vessel. Line must be 5 to 7 times the depth of the water in the area to be anchored.

6 Communication devices:



Always have onboard two means of communication such as VHF or handheld radio, cellphone, flares, GPS, etc.

Communication devices on-board:



7

Marine Casualty:



Kindly indicate if the vessel was involved in any marine casualty and current year.

- **Date of Casualty**
- **Casualty History Report**

8

Modifications/Repairs:

- Kindly indicate if there has been any modification/repair to the Vessel:
- Adjustment to the dimension of the vessel
- Hull and stern repairs and modifications
- Modifications and repairs to the deck
- Installation of fuel tank or waster receptacle
- Installation of new engines/steering console
- Installation of additional compartments

Any modification affecting the hull, machinery or equipment, which affects the safety and operation of the vessel **MUST** be reported to the Belize Port Authority immediately. If you have selected “Yes”, kindly attach drawings or written specifications of alterations from a registered Boat Builder with the Belize Port Authority.

Supporting Documents:



- Copy of Identification Card.
- Attached relevant supporting documents including copies of the last Seaworthiness Certificate issued.
- All images and videos MUST be recent within one week from date of submission.
- Format of Images: JPG or PDF Resolution of Images: 1080p or 1920X1080 Format of Videos : MP4.
- Owners are to include images of the exterior and interior of the vessel, hull & identification number, fuel tank fitting, bilge pump, engine serial number, safety equipment, seating arrangements and deck.

Videos:

- Videos must be submitted to include real-time viewing of the vessel to capture its exterior and interior including operable navigational lights, and safety equipment.



SAMPLES:

SAMPLES:

12/30/2020 15:43:30



01/05/2021 14:09:02



SUBMIT



Submit Application:

Email completed applications to :
vesselinspections501@gmail.com

VEHICLE INSPECTION ACTIVITY
VIRTUAL INSPECTION OF VESSEL CHECKLIST

VEHICLE INSPECTION OF VESSEL CHECKLIST:
A Virtual Vessel Inspection allows for the Marine Park Authority to receive the physical inspection of vessels based on a Virtual Inspection of Vessel Checklist. Therefore, required vessels applying for a Virtual Inspection of their vessel will need to complete the "Virtual Inspection Checklist Form" and submit all relevant supporting documents including photos and videos to Marine Park Authority for approval.

1. IDENTIFICATION OF VESSEL:
Name of Vessel: ONE DOUBTLESS BEARER
Country: Canada
Registration No.: PH 2 2 9476
Home Address: 14000 Highway 101

2. VESSEL PARTS & EQUIPMENT:
Name of Owner: PH 2 2 9476
Address: 14000 Highway 101
City: St. John's
Postal Code: A1A 1A1
Telephone: 709 754 1234
Registration Number: PH 2 2 9476
Colour of Vessel: Red & White
Type of Vessel: Boat with white deck

3. ENGINE PARTS & EQUIPMENT:
Type/Make: Yamaha Make/Model: 200 HP Serial Number: 12345678
Fuel Type: Gasoline Fuel Capacity: 20 Gallons
No. of Motor Pumps: 1 Capacity of Motor Pump: 2000 GPH

4. SAFETY EQUIPMENT:
No. of Approved: 2 No. of Flares: 1
No. of Life Jackets: 2 No. of Fire Extinguishers: 1
Other Add. Eq.: None

5. COMMUNICATION: Provide radio type of communication device on board.
Call Phone: None VHF Base: None VHF Handheld: None Radar: None
No. of Appliances: 1 Weight of Appliance: 2.0 kg
Length of Appliance: 100 cm No. of Mounting Items: 1

6. MARINE CERTIFICATES:
Identify whether the vessel was operated in any restricted capacity and under what provisions:
 Enclosed Enclosed None the less Other

7. MULTIPLE CERTIFICATES: Identify whether the vessel was operated in any restricted capacity and under what provisions:
 Enclosed Enclosed None the less Other

8. COMPLIANCE WITH MARINE PARK ACTIVITY AND REGULATIONS:
I have read and understand the Marine Park Authority's Virtual Inspection Checklist and I agree to provide the information requested and to provide the necessary supporting documents to the Marine Park Authority for approval.
I have read and understand the Marine Park Authority's Virtual Inspection Checklist and I agree to provide the information requested and to provide the necessary supporting documents to the Marine Park Authority for approval.

9. THIS IS TO CERTIFY THAT ALL INFORMATION PROVIDED IS TRUE AND ACCURATE.

Date: 02, 01, 21 (dd/mm/yyyy)

Signature

By signing, I agree to the terms and conditions of the virtual inspection and certify that the information provided is true and accurate.

OFFICIAL USE ONLY

10. PAYMENT METHODS:

Costs:

- One-time administrative fee for customized services: \$150.00
- Licensing and inspection fees.

Bank Name Account Number Branch Office

Atlantic Bank 100069350 Freetown Road

Heritage Bank 9131213 Princess Margaret Drive

Scotia Bank 915959132445 Albert Street



This is to certify that the information submitted is true and accurate.
Note: ONE (01) VIRTUAL INSPECTION APPLICATION FORM IS TO BE SUBMITTED PER VESSEL.

Vetting Process:

APPROVED

DENIED

Customers are advised that processing time for virtual inspections are within 05 business days.

PAYMENT OPTIONS:

- ATLANTIC BANK
- HERITAGE BANK
- SCOTIA BANK



**Kindly contact the Belize Port Authority regarding payment methods.
Once payment has been made kindly email a copy of the receipt to
virtualinspections501@gmail.com.**

PAYMENT SCHEDULE:

VIRTUAL VESSEL INSPECTION MANDATORY FEES:

Non-Refundable:

1. **NON-COMPANY:**
 - APPLICATION FEE: \$25.00 per vessel**
 - PROCESSING FEE: \$30.00 per vessel***

2. **COMPANY: \$150.00 (standard fee)**

3. **ADDITIONAL FEES:**
 - a. **DISPATCHED FEE FOR PERSONALIZED SHIPMENT:** \$5.00 per transaction.
 - b. **EXPEDITED SERVICES: NEXT DAY SERVICE REQUEST: \$25.00**
(providing the application is submitted by 12:00 NOON)

PAYMENT SCHEDULE CONT'D

INSPECTION FEES:

\$10.00 Less than 12 passengers

\$25.00 12 or more passengers

LAMINATION FEE:

\$5.00 per vessel

RELICENSING FEES:

Class A: up to an overall length of 34 feet for

Private: \$50.00 Passenger/Fishing: \$80.00 Cargo: \$150.00

Class B: between 35 -44 feet

Private: \$80.00 Passenger/Fishing: \$120.00 Cargo: \$200.00

Class C: 45-65 feet

Private: \$120.00 Passenger/Fishing: \$200.00 Cargo: \$300.00

Class D: 66 feet and above

Private: \$180.00 Passenger/Fishing: \$300.00 Cargo: \$450.00

Class E: Commercial Passenger Catamaran:

100 passengers or less: \$300.00 101-150 passengers: \$400.00 151 passengers
and above: \$500.00

BELIZE PORT AUTHORITY

For more information about the “Virtual Vessel Inspection Application” Contact:

Office Numbers: (501)-222-5666/5663/5665

Email: virtualinspections501@gmail.com

